「專科以上學校學雜費退費基準表」

Refund Criteria for Tuition and Miscellaneous Fees for Colleges and Above

（依據專科以上學校學雜費收取辦法辦理）

(in accordance with the regulations for the payment of tuition and miscellaneous fees for colleges and above)

學生休、退學時間 Time of Leave of Absence or Withdrawal	學費、雜費退費比例 Refund Ratio
一、註冊日（包括當日）前申請休退學者 Those who apply for a leave of absence or withdrawal before the registration day (including that day)	免繳費，已收費者，全額退費 Payment is waived. For those who have already paid, a full refund will be issued
二、於註冊日之次日起至上課（開學）日之前一日申請休、退學者 Those who apply for a leave of absence or withdrawal from the day after the registration day to the day before the first day of school	學費退還三分之二，雜費全部退還 Two-thirds of the tuition will be refunded, and all miscellaneous fees will be refunded
三、於上課（開學）日（包括當日）之後而未逾學期三分之一申請休、退學者 Those who apply for a leave of absence or withdrawal after the first day of classes (including that day) but before one-third of the semester has passed.	學費、雜費退還三分之二 Two-thirds of the tuition and miscellaneous fees will be refunded
四、於上課（開學）日（包括當日）之後逾學期三分之一，而未逾學期三分之二申請休、退學者 Those who apply for a leave of absence or withdrawal on or after the first day of school (including the first day) after more than one-third but not exceeding two-thirds of the semester	學費、雜費退還三分之一 One-third of the tuition and miscellaneous fees will be refunded
五、於上課（開學）日（包括當日）之後逾學期三分之二申請休、退學者 Those who apply for a leave of absence or withdrawal after more than two-thirds of the semester has passed	所繳學費、雜費，不予退還 The tuition and miscellaneous fees already paid will not be refunded

備註：

一、表列註冊日、上課（開學）日及學期之計算等，依各校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。

二、學生申請休學或自動退學者，其休、退學時間應依學生（或家長）向學校受理單位正式提出休、退學申請之日為計算基準日；其屬勒令退學者，退學時間應依學校退學通知送達之日為計算基準日。但因進行退學申復（訴）而繼續留校上課者，以實際離校日為計算基準日。

三、休、退學之學生應於學校規定期限內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校日為計算基準日。

四、各校不得於學校行事曆所定該學期開始日前預收任何費用。

Note:

1. The registration date, the first day of classes, and the calculation of the semester period listed in the table shall be determined according to the official academic calendar announced by each school. If the school does not specify a registration date, the registration payment deadline shall be regarded as the registration date.
2. For students who apply for leave of absence or voluntary withdrawal, the date on which the student or parent officially submits the application to the responsible unit of the school shall be used as the basis for calculation. For students who are ordered to withdraw, the date on which the school's withdrawal notice is served shall be used as the basis for calculation. However, for those who continue attending classes on campus due to an appeal or complaint against the withdrawal decision, the actual date of departure from school shall be used as the basis for calculation.
3. Students who take a leave of absence or withdraw from school shall complete the school-leaving procedures within the period specified by the school. If the relevant procedures are delayed due to reasons attributable to the student, the actual date of departure from school shall be used as the basis for calculation.
4. Schools shall not collect any fees before the start date of the semester specified in the school's academic calendar.

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In the event of any discrepancy or inconsistency between the English and Chinese versions, the Chinese version shall prevail.